

Warren Township Supervisors

Minutes Regular Monthly Meeting- March 3rd, 2025

The Regular Monthly Meeting for March 3rd, 2025 as held at 5PM at the Warren Township Office at 187 School House Road, Warren Center PA. The meeting was called to order by Chairman, William Franklin. Supervisors present were William Franklin, Mark Wheaton, and Matt Wilks. Also, present were Joe Vrabel, Roadmaster, and Lori Kepner, secretary/treasurer. There were no other visitors present.

Pledge to the Flag was recited. Minutes: A motion by Franklin was made to accept the February 10th, 2025 Regular meeting minutes; Wheaton seconded and all agreed.

Treasurer’s Report and Bills: were approved by motion made by Franklin and seconded by Wheaton all agreed.

Balances as of February 28th, 2025 balances do not include interest on the accounts.

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| General fund balance: | \$14,849.18 |
| Impact fund balance: | \$877,827.10 |
| State fund balance: | \$199,482.20 |
| First Citizens balance: | \$20,643.26 |
| Total all funds | \$1,112,801.74 |

Fire Dept and EMA: There is nothing new with the Fire Dept or the EMA.

Road Report: The board discussed this year’s projects and bid out for products. Franklin made a motion to bid out the Townships Tar and Chip projects for the Montrose Turnpike, Abell Road and the Township parking lot. Steve Kehoe from Municipal Services will be providing all the paperwork related to the projects. Wilks seconded and all agreed. Franklin also made a motion to bid out Cinders and Fuel again this year. We are to use the same amounts as last year. Kepner will take care of all the advertising for all the bids. Wheaton seconded and all agreed. Vrabel asked if on the cinders we could advertise must be delivered by end of July. Kepner will note that as a requirement on the bid packets. We will need to get prices on Calcium this year through Costars for the next meeting. The board was presented an example of a road maintenance agreement to review for the next meeting to see if it fits their needs. The crew will be going to the Dirt and Gravel meeting on March 20th, 2025 weather permitting. There is also an open house for Warner Tractor, Histands and Rovendale that the crew may attend. Our Liquid fuels allocations for the year should be in the State account on March 4th, \$34240.00 in turn back, \$154,768.29 in road mileage allocations. They have been repairing equipment as needed. They have been plowing and cindering as needed. They have been cleaning ditches. The one truck had a small accident while plowing over the last ice storm. The plow on the truck is a complete lose. Wheaton made a motion to purchase a new plow. Franklin seconded and all agreed. The incident has been turned into the insurance company and the plow will be covered. Kepner is working with the insurance company on the matter.

New Business: Correspondence and emails were distributed throughout the month to the Board of Supervisors. There was no new permits, subdivisions or NOI for the month. The Spring BCTOA dinner is set for April 10th, 2025 at the Grand Victorian Inn. No one on the board or road crew will be attending the PSATS convention this year. Kepner may attend just one day this year; if so, it will be divided between the three townships. There is no clean up this year. Kepner will work on records retentions this coming summer/fall as a project. The auditors have been working on the financials.

Old Business. Theres nothing new with the Keir Distillery holding tank. The board needs to address this with BC Sanitation and find out the outcome and status on the occupancy permit. Kepner is still working on possible grants for an addition to the Township building for a shower unit; she is attending a class this Wednesday through NTRPC and after that class she is meeting with a representative to discuss the Townships options and see how to proceed. There is nothing new to report on the Seniors Grant program; Senators Yaw’s office is looking into information for them. The new cabinets and counter tops have been ordered for the Kitchen. The next meeting will be April 7th, 2025 at 5pm. Wheaton called to adjourn the meeting at 6:15pm, Wilks seconded and all agreed.

Minutes prepared by Lori Kepner, Secretary